



Solutions. Governance. Sustainability.

IsoMetrix for Managers Training Course

Course length:

The course is a one day course

Number of candidates:

A maximum of ten candidates can be accommodated per course

Candidate profile:

The IsoMetrix Advanced User Course covers the same introductory component as the User Course, however, is designed to train IsoMetrix users that will need to view information and reports, use the action manager and Meeting Manager.

Course overview:

- Introduction to management systems and IsoMetrix
- How to navigate around IsoMetrix and find information (focussing on risk, non-conformance and audit management)
- Finding and signing off of actions
- Viewing information in the form of Crystal reports or Excel exports focussing on key management reports
- Use of the meeting manager to document meeting minutes and actions that arise from meetings

Pre-requisite:

This course can only be taken upon completion of a basic computer training skills course.