



Solutions. Governance. Sustainability.

IsoMetrix Level 1 (End User) Training Course

Course length:

4 Hours

Two Level 1 (User) training courses would be held in one day as morning and afternoon sessions

Number of candidates:

A maximum of ten candidates can be accommodated per course

Candidate profile:

Users of IsoMetrix that primarily need to view information and reports, log incidents, capture inspections and update progress on actions they were assigned would benefit from this course.

Course overview:

- Introduction to management systems and IsoMetrix
- How to navigate around IsoMetrix and find information
- The concept of Risk Types / Disciplines in IsoMetrix and how to add and find information based on applicable Risk Types
- An overview of the components making up typical management systems including policy statements, legal requirements, risks, assessments, targets, stakeholders, non-conformance management, audits, inspections, meeting management and the action management programme.

The IsoMetrix User Training Course aims to contextualise IsoMetrix as a risk management tool but also to expose trainees to IsoMetrix and ensure they can use IsoMetrix to

- View their legal requirements and IsoMetrix reports
- Log non-conformances / incidents and inspections
- Capture meeting minutes
- Find actions and update progress on their actions.

Pre-requisite:

This course can only be taken upon completion of a basic computer training skills course.